



GDPR POLICY

Personal data is vital to allow the cricket club to effectively manage its relationships with all people involved with the club. However, it is important that we balance this with the need to respect the privacy of individuals and keep your information safe. Under the new legislation the club will abide by the following key data principles. Individuals data will be: processed fairly, lawfully and transparently; collected for specified, explicit and legitimate purposes; will be adequate, relevant and limited; will be accurate and, where necessary, kept up to date; will not be kept for longer than is necessary; and will be processed in a manner that ensures appropriate security of the personal data.

Kentisbeare CC makes the following declarations about personal data held:

- We will not share the personal data of any individual with another organisation outside of those specified in the privacy policy;
- Any person or organisation may request to access personal data held about them by KCC at any time;
- Any person or organisation may request that all personal data pertaining to them is removed from KCC's databases;
- KCC does not research or profile any individual or organisation for the purpose of fundraising or marketing;
- KCC does not store any data acquired from third parties;
- KCC will use data for the purpose of contacting members and general cricket related activities (e.g. selection, events etc.)

The club's privacy statement outlines the data we collect at Kentisbeare CC and how it is used. This information is collected through the annual membership form, which should be completed by the individual at the time they pay their annual membership fee.

The membership form outlines the essential data the club requires in order to operate and care for our members. It also enables you to opt in and provide consent for the club to contact you regarding opportunities, fundraising events etc.

This information is then held electronically, with some information in hard copy for coaches and team managers. Hard copies are stored safely by individuals, and electronic copies are password protected. Access is restricted to only those that require the information for a legitimate reason. The club will retain this information until it is superseded by the following years annual membership form. If a person decides not to rejoin the club, the information will be destroyed within 1 year of their final involvement.

The club does utilise a number of online platforms to communicate with players, members and the wider community. This includes but is not limited to: play cricket, facebook, and twitter. Please note, that when using these the individual is bound by each platforms own GDPR and privacy policies.

As an individual you have the right to be informed, access, rectification, erasure, restricted processing, data portability, objection and rights relating to automated data processing. If you have any concerns regarding GDPR, the club's privacy statement or your rights, please contact the Club Chairman.

***Policy adopted at the AGM on the 12th November 2018**